

**Secretariat organogram and personnel**

***Decision 16.*** *The Governing Board approves, in principle, the proposed indicative organogram for the secretariat of the Defeat-NCD Partnership and authorises the Chief Executive Officer to recruit appropriately up to the limit of 36 fulltime equivalent personnel and subject to actual operational needs and available funds.*

Subject to any modifications proposed, and a quorum of 7 responses having been received electronically, this draft decision or an amended decision will be deemed to have been taken **on 12 May 2018**, if so approved by the majority of them.

**Background:**

Suitably qualified and organised personnel are needed to deliver on the agreed strategies of the Partnership. Approx. 36 wholetime equivalent professional and administrative staff are estimated to be required to deliver on the fully-financed resourcing framework of US\$120 million over 2018-2021.

In practice, the CEO would recruit numbers of personnel up to this maximum limit subject to operational requirements and programming priorities, and the funding actually available.

An overall indicative organogram is attached – assuming full staffing. In practice, the CEO has discretion to modify this based on operational requirements and the number of personnel actually recruited. Some functions may be carried by short-term or temporary consultants set against the functions identified in the overall organogram.

**Attached:**

**Document 15A. Overall indicative Organogram and personnel functions for the Defeat-NCD Partnership secretariat.**